



SAS Management Meeting

Agenda & Minutes

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| Date & Venue | 1.15 Cashes Green Primary School Tuesday 4 th July 2014 |
| Present LH MD PB DS GS JP CH | Apologies |

| Item | Discussion | Action |
|---------------------------|---|---|
| 2014 / 2015 Events | | • |
| HT Briefings | | |
| 16 / 10 / 2014 | <p>Venue to be advised</p> <p>LA Agreed Speakers EYFS – Julie Hawkes General discussion about what was needed on a regular basis at briefings: DS has had conversations with Sandra Shephard who is confident that maths and English LA speakers will attend if approached. It was agreed that a representative from SEN should attend briefings regularly. Sandra Parker from LA has also spoken to DS re ICT and is keen to attend briefings. Safeguarding</p> <p>Market Place DS explained the process for recruitment offered by Hayes and suggested that they be invited to a Market Place session. Class People will also be invited to a session.</p> <p>The expectation is that all HT will attend briefings and venues will be asked to cater for all membership of SAS. Please inform Stroud Valley if you are unable to attend so catering can be cancelled and money saved. Non-attendees who do not give apologies at least 48hrs in advance (inspection call only exception!) will be charged for the cost of catering.</p> | <p>CH to look at possibilities</p> <p>MD and DS will speak to Nathan Roe to invite</p> <p>PB will take over the discussions.</p> <p>DS will speak to Jane Bee re safeguarding</p> <p>DS to invite Keith Stubbs to Market Place to explain what ARCH is.</p> <p>DS to invite Hayes</p> |
| 12 / 02 / 2015 | <p>LA Agreed Speakers EYFS – Julie Hawkes</p> <p>Market Place Care First suggested as a possibility with a view to negotiate a preferential rate for SAS members</p> | JP to ring Care First with a view to them speaking at this meeting. |
| 12 / 05 / 2015 | <p>LA Agreed Speakers EYFS – Julie Hawkes</p> <p>Market Place</p> | |
| Conferences | | |
| 23 / 09 / 2014 | <p>Advanced Coaching All felt that Focus should not be paid the whole fee in advance – 50% at most.</p> | Venue to be confirmed by CH |
| 23 / 03 / 2015 | Heads to go back to clusters and ask what they would like at the conference. | ALL |
| 05 / 06 / 2015 | GAPH Conference | |

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| Cluster Feedback | Nothing to report on this occasion. | |
| Stroud Rural – JP / GS | Replacement for GS? | |
| Hills and Valleys - DS | | |
| Tyndale - PB | | |
| Severn Edge - LH | | |
| South West Stroud - MD | | |
| CPD – PB | <p>PB would like to book English based CPD – writing was agreed.</p> <p>DS suggested that heads go back to their clusters for suggestions for CPD and link up with other partnerships to see what they have done and would recommend. This is already done within GAPH but need tightening up. If SAS had the information it would be possible to contact the relevant cluster to find more information.</p> <p>Philosophy for children Paul Daniels (Dursley) will be approached to deliver a taster.</p> | <p>PB will look at various provides to compare costs.</p> |
| Finance – MD | <p>Printouts were circulated. To date (July 4th) the following have not paid their membership fee for 2014/2015:</p> <p>Cam Hopton, Coberley, Haresfield, Foxmoor, Park Junior, Park Infants, Sheepscombe, St. Joseph's.</p> <p>LH will sign off the accounts.</p> | |
| AOB | <p>The need for course evaluation was discussed.</p> <p>Pay policies need to be updated by September 2014.. There is to be a review of leadership pay, initially for new appointments. GS explained the changes. The leadership group system will be kept, with Governors agreeing a start and end point. It is to be hoped that HR will produce a template. It is hoped to organise a Heads and Governors briefing through SAS.</p> <p><u>Headteachers' support</u> – support within clusters. Was suggested that NAHT be invited to a briefing to discuss what they offer in terms of help in specific situations SAS to offer the facility for Governors to link with other Governors within the group.</p> <p>Contact will be made with new heads in the area as follows.</p> <p>There was discussion as to whether or not former members of SAS should be allowed to attend meetings. This could cause a conflict of interest if they are running their own business.</p> | <p>LH will collate course evaluations and bring to briefings to pass over.</p> <p>PB to e-mail SAS evaluation form to LH</p> <p>JP – Woodchester DS – Croft MD – Randwick</p> <p>Meeting finished at 3.30 p.m.</p> |
| Dates of future meetings all to be held at Cashes Green Primary School at 1.30 p.m. | <p>26/9/14; 28/11/14; 30/01/15; 20/03/2015; 08/05/2015; 26/06/2015</p> | |