



SAS Management Meeting

Agenda & Minutes

Date & Venue	1.30 Cashes Green Primary School November 28 th 2014	2014
Present LH MD PB DS JP CH	Apologies	

Item	Discussion	Action
2014 / 2015 Events		•
HT Briefings	<p>DS has received positive feedback from schools about the briefings and their format. Some had suggested that they be moved to Fridays – this will be discussed when next years of dates are set. One suggestion had been made that lunch should only be booked if really required. This was deemed too complicated. 55 meals will be booked for the next briefing. It was suggested that schools be billed for non-attendance with the bill being added to the next year’s subscription. Schools are reminded that they can send their deputy or a member of the senior management team if required.</p> <p>The committee is considering changing the day of the management meetings. This will be discussed at clusters.</p>	
12 / 02 / 2015	<p>LA Agreed Speakers EYFS – Julie Hawkes – to be asked to start at 8.45 All LA speakers will attend each briefing at the same time as previous meeting, unless they are asked to change. Safeguarding will use the briefing as their yearly update session. It was felt this could be shorter and possible moved to the afternoon. Sandra Shepherd will speak in the afternoon. Becky Woollett to be allocated 15 minutes.</p> <p>Market Place Care First 12.30 Fit 2 Last – 12.45pm</p> <p>Focus (broadband provider) have asked to come. Not known how long they would need.</p> <p>Park Infants Children’s Centre have requested a 15 minute slot.</p>	<p>DS</p> <p>MD</p>
12 / 05 / 2015	<p>LA Agreed Speakers EYFS – Julie Hawkes</p> <p>Market Place</p>	
Conferences		
23 / 03 / 2015	Suggestion from Hills and Valleys Cluster – ‘From Good to Outstanding’	MD
05 / 06 / 2015	GAPH Conference	

Cluster Feedback		
Stroud Rural – JP	Woodchester to be invited to join.	
Hills and Valleys - DS		
Tyndale - PB		
Severn Edge - LH		
South West Stroud - MD		
CPD – PB	<p>Going well. A good variety has been on offer. Governor training was discussed. Governors are in need of networking and mechanisms to self-evaluate. Currently looking at training for the summer term. Clusters to be asked what they would like to be provided. Members can put comments on the noticeboard on the SAS website. It is not possible to put on another paediatric first aid course.</p>	ALL
Finance – MD	<p>Printouts were circulated. To date (November 28th) the following have not paid their membership fee for 2014/2015: Foxmoor, Park Junior, Park Infants, Sheepscombe, St. Joseph's. LH will sign off the accounts.</p> <p>PB raised queries with CPD finance and remaining budget. These were explained. Some headings to be merged.</p>	
AOB	<p>Marling, together with a few primary schools, have set up a teaching school. Richard from Uplands, and a representative from Marling School, to be invited to come to the next management meeting to explain what this entails.</p>	DS
Dates of future meetings all to be held at Cashes Green Primary School at 1.30 p.m.	30/01/15; 20/03/2015; 08/05/2015; 26/06/2015	