



## SAS Management Meeting

### Agenda & Minutes

<b>Date &amp; Venue</b>	1.30 pm Cashes Green Primary School June 22 <sup>nd</sup> 2015
<b>Present</b> LH MD PB DS JP JG	<b>Apologies</b>

Item	Discussion	Action
Sam Green The Key	<b>SG</b> gave a précis of the services and costs for Schools to purchase The Key. He then explained the options for SAS to purchase as a bulk order, where the joining fee would be waived. He also stated The Key for School Governors could be purchased at a discounted rate. <b>LH</b> requested a flyer, which could be distributed at the following SAS meeting, which he agreed to compile. Also <b>LH</b> enquired if The Key could monitor exactly which SAS schools purchased The Key in-order for the management committee to monitor for future reference.	
2014/2015 Events		
HT Briefings		
22/06/2015	<p>The minutes of the last meeting were approved as a true record</p> <p><b>DS</b> had attended Numericon training; however felt she needed to practice before training others as the training was very intense and thorough.</p> <p><b>DS</b> requested her SAS Subs can be waived in lieu of payment for SAS duties, however <b>PB</b> felt not fair to future heads who may take over <b>DS</b> role if they had a smaller school, so he would like a set amount. <b>MD</b> suggested referring to the Terms of Reference for payment. It was noted the Terms of Reference &amp; Vision Policy needed updating.</p> <p>The Maths Assessment Materials company had been approached and they were still waiting for a pricing structure.</p> <p><b>LH</b> had attended the latest GAPH meeting and gave a précis of the feedback from Steward King.</p> <p><b>LA Agreed Speakers</b>            EYFS – Julie Hawkes            Exclusions - Sandra Shepherd            FFT – Jamie Pembroke            Claire Risdale            Teaching School</p> <p><b>Market Place</b> – possibilities to have stands            Active Gloucestershire            Focus Education            Chess for Schools            Support for new heads</p>	
<b>16<sup>th</sup> October 2015</b>	The Business Support Team would like a slot to talk concerning taking on apprentices. All agreed to 10 minute slot.	
<b>5<sup>th</sup> Feb 2016</b>		
<b>20<sup>th</sup> May 2016</b>		<b>PB</b> suggested 10 minute slot at lunch-time for Librarians

<b>Conferences</b>		
<b>26.6.2015</b>	Agenda distributed. Kelly Armstrong to speak Sandra Clarke to speak to Chair of Governors, who will be invited for a 1 hour slot	
25/9/2015	British Values/Characters of Learning Helen Morris from British Values booked. Her costs are £900 + travel. All agreed.	
18 <sup>th</sup> March		
<b>Cluster Feedback</b>		
Stroud Rural - JP		
Hills and Valleys - DS		
Tyndale - PB		
Severn Edge - LH		
South West Stroud - MD		
CPD - <b>PB</b>	<b>PB</b> has booked training sessions up to November.	
Finance - <b>MD</b>	Printouts were circulated. <b>LH</b> will sign off the accounts.	
<b>AOB</b>		
<b>Dates of future meetings all to be held at Cashes Green Primary School at 1.30 p.m.</b>		