



SAS Management Meeting

Agenda & Minutes

Date & Venue	1.15 Cashes Green Primary School Thursday 10 th March 2016
Present MD PB DS JP JG	Apologies LH

Item	Discussion	Action
2015 / 2016 Events		
HT Briefings		
	All members reviewed the minutes and JG had re-worded the sentence regarding OFSTED as per LH request. DS informed all present the conference for 18 th March 2016 was all arranged. It was also requested the Leads send an e-mail to their clusters to inform them to set up their own supply insurance for this year, however SAS would meet companies and negotiate discounts for group purchase ready for 2017/2018.	
20 / 05 / 2016	<p>DS requested the Clusters to suggest speakers for the conference on 20.5.2016. She had already secured The Door, however MD would like other voluntary sector companies for comparison. All suggested James Hilton re: stress etc. as a conference speaker.</p> <p><u>FUTURE BRIEFING DATES</u> 14/10/2016 3/2/2017 19/5/2017 25/9/2017 17/3/2018</p> <p>All present agreed slots were needed for:- Training Day about MATS, Both Richard Barnard (Chair of Govs for Robinswood Primary) and Kerry Brimfield (Academy for Diocese), could be invited to speak as both are experienced in converting. Heads and SBM to attend.</p>	
Conferences	<p><u>FUTURE CONFERENCE DATES</u> 30/9/2016 24/3/2017</p>	
05 / 06 / 2016		
Cluster Feedback		
Stroud Rural - JP / GS	Nothing to report	
Hills and Valleys - DS	Nothing to report	
Tyndale - PB	Nothing to report	
Severn Edge - LH	Nothing to report	
South West Stroud - MD	Nothing to report	

<p>CPD – PB</p>	<p>DS enquired if clusters had any suggested for conferences;</p> <p>Well-being course for Teachers. Literacy training – Alan Peake Literacy – Michael Tid Most able in all subjects Depth of Learning Science Training – Tom Robson</p> <p>PB enquired if members wanted to continue with South Glos for training needs and all agreed.</p> <p>PB reported all on-going training courses were on the website. He had also booked a ½ day course concerning Absence Management & Resilience. He informed all present he was struggling for venues, however DS suggested Dudbridge Bowling Club and Stroud Cricket Club. JP suggested if it was a whole day course then SAS should provide lunch for delegates.</p>	<p>.</p>
<p>Finance – MD</p>	<p>Printouts were circulated. It was agreed to keep the subs to the same charge as last year, owing to the surplus. PB enquired whether accounts needed to be audited, however it was agreed due to being cost centres within the school budget there would be no need for separate auditing. Accounts were signed as a true record. Invoices for subs to be sent before holidays.</p>	
<p>AOB</p>		
<p>Dates of future meetings all to be held at Cashes Green Primary School on 5.5.2016 at 1.30 pm.</p>		